

District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 13-005

Date: July 5, 2012

To: District Fiscal Directors
Charter School Administrators

From: Cathy McKim

Re: Apportionment Notices - New Communication Format- New LISTSERV!

This purpose of this bulletin is to introduce a new format for communicating information when the California Department of Education (CDE) sends apportionments to the State Controller's Office for payment.

Our Web Portal and Informational Bulletins have celebrated their one year anniversary and we are extremely happy with the feedback we have received during this past year.

Based on your comments, it has become apparent that it was not necessary for all individuals included in the Informational Bulletin listserv to receive apportionment information. To this end, we are pleased to introduce a new Notice of Apportionment format, which is a separate distribution listserv from the Informational Bulletins that are distributed. We have developed this new listserv to communicate information regarding apportionments *only* and have pre-populated the subscribers with the District Fiscal Directors e-mail addresses. These communications will begin to be distributed when we receive our first apportionment notification from the CDE.

If you would like to receive the apportionment notices and you are not a District Fiscal Director, you are free to subscribe to the apportionment listserv at the bottom of any tab on DBAS portal at: <http://www.sccoe.org/depts/dbas/portal/appts.asp>. If you receive the Notice of Apportionment e-mails and wish to discontinue receiving them, please choose [Unsubscribe](#) at the bottom of the e-mail communication.



Notice of Apportionment
For Santa Clara County Districts

District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

Cathy McKim, Manager-DBAS: 408-453-6588

Apportionment Notice: 13-3##

Date: July 1, 2012

To: District Fiscal Directors
Charter School Administrators

From: Cathy McKim

Re:

The purpose of this e-mail is to notify you that the California Department of Education (CDE) has sent an apportionment to the State Controller's Office for payment.

Please distribute this memo within your District as deemed appropriate.

County Board of Education: Leon F. Beauchman, Michael Chang, Joseph Di Salvo, Julia Hover-Smoot, Grace H. Mah, Craig Mann, Anna Song
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A Champion for Children, Schools and Community